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## Welcome to Merriday School

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The 2009—2010 academic year begins Tuesday, September 8, 2009. Merriday School is open 7:00 am—5:30 pm. Parents arriving to pick up their child(ren) after 5:30 pm will be given a 5-minute grace period. After which, they will be charged \$5.00 for every 5-minutes late. This late fee is paid directly (in cash) to the staff member staying with the child(ren). Parents arriving at 5:35 pm will be asked to pick up their child(ren) as quickly as possible.

The daily schedule for each classroom begins at 8:30 am. Parents are encouraged to bring their child(ren) early, so that he or she does not miss any activities or lessons.

### What to bring

Please bring a bag or crate in which to store your child(ren)'s belongings.

In case your child has an accident or there is a change in weather, we ask that you send in a change of clothes for your child. Items to include are as follows:

- underwear
- shorts
- short sleeve shirt
- socks
- long pants
- sweater/sweatshirt

### Rest time

Please bring in a crib sheet, blanket, and small pillow for your child(ren)'s rest mat, which is provided by Merriday.

Please label all items brought to Merriday—this saves time and money!

### Lunch

Merriday provides lunch for the students in the pre-school program. Kindergarten, and First Grade students must bring in their own lunch or buy lunch for \$2.00.

### Medication

Merriday staff cannot administer any medication without a doctor's written note. This includes over-the counter medications as well.

### School Closings

If Merriday should be forced to close due to inclement weather, it will be announced on the radio and TV (WSYR 570 AM, WSTM-3, WTVH-5, WSYR-9).

### Driveway rules

Due to the one-lane driveway, Merriday has a "right of way" rule—no car should be forced to back out onto James Street. If the car coming out of the driveway is not past the porch, it must back up. If the car leaving the driveway is past the porch,

the car entering the driveway may pull onto the side of the driveway, (not the grass in front of the townhouses, please!).

Miss Jackie's spot is next to the pool; please do not park there.

Do not drop child(ren) off in the driveway, it is dangerous. Someone needs to accompany your child(ren) into the school.

For everyone's safety, during winter weather, please do not follow parents and children down the driveway in your car.

### **Pick-ups**

If someone other than a person on the list will be picking your child up, please let the teachers know verbally or in writing. Also, we will ask for identification from people we do not know. If you have not notified us and the person is not listed on the child's information sheet as someone who is authorized to pick up the child, we cannot release the child to that person. Thank you for your cooperation to help keep the children safe!

### **Field Trips**

Permission slips will be provided for all field trips throughout the school year. Your children's teacher will give you information including dates, fees, and other important information regarding the trips. Parents are welcome to chaperone for any and all trips!